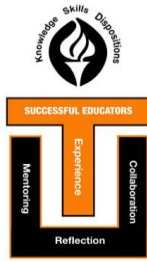


# Educational Administration



## Master of Science Degree Specialist in Education Degree

- A licensure and non-licensure alternative is available for students.
- The program lasts for approximately two-years.
- Evening and summer classes are combined with on-the-job internship activities.
- The program is designed as a learning community, with students participating in cohorts.
- The program is designed around the Tennessee Instructional Leaders Standards (TILS).
- The program is designed around the Interstate School Leaders Licensure Consortium (ISLLC).

The program meets the certification requirements of the Tennessee State Board of Education and is also accredited by the National Council for the Accreditation of Teacher Education (NCATE), indicating national recognition as a quality program.

## Course Work for M.S. or Ed. S. Degrees



- Educational Leadership/Principalship
- Human Relations and Communications
- Research for School Administrators
- Curriculum for School Leader
- Strategic Planning
- Policy Issues in Educational Law
- Supervision and Personnel Administration
- Administration of Special Services
- Administrative and Organizational Theory
- School Finance and Business Management
- Internship for School Administrators

### Ed. S. Additional Requirements

- Field Problems in Educational Administration
- Thesis

### Culminating Experience

- A comprehensive assessment
- Completion of an electronic portfolio
- Licensure registration for the School Leaders Licensure Assessment (SLLA)
- Ed. S. - Presentation of field research.

## Application Requirements

### Grade Point Average:

An undergraduate GPA of 2.7 or higher or graduate GPA of at least 3.2 is required.

### Teacher Certification:

All candidate applicants should hold and submit a current and valid teacher license and have three years of teaching experience

### Graduate Record Exam Scores:

GRE scores are not required for the M.S. or Ed. S. degrees.

### Recommendations:

Rating forms from current immediate administrators and two other present or former educational supervisors or colleagues must be submitted.

### Internship Mentoring Agreement:

An agreement is required from the district and the school administrator to serve as mentor during the two year part-time in-school internship.



**For More information on Educational  
Leadership and Policy Studies:**

[http://elps.utk.edu/ed\\_admin/default.html](http://elps.utk.edu/ed_admin/default.html)

To request information, contact:  
Dr. Sonja McNeely  
865-690-5904 or 865-974-6139  
nmc16@utk.edu

**For Graduate Application:**

<http://admissions.utk.edu/graduate/index.shtml>

All applicants must complete a formal application for admissions to the office of:

**Graduate and International Admissions**  
201 Student Services Building  
Knoxville, TN 37996-0220

Office: (865) 974-3251  
Fax: (865) 974-6541

**Program Application Procedures:**

Contact the office of Educational Administration and Supervision (EAS) to request a program application packet from Dr. Sonja McNeely.

The completed program application form should be returned to the EAS Office.

Rating forms may be photocopied or additional forms may be requested from the department.

One rating form is required from a current administrator/principal and two from other educational supervisors or colleagues.

Rating forms should be mailed directly to the Educational Administration and Supervision Office.

Upon submission of all application materials to the EAS Program office and the Office of Graduate Admissions, applicant interviews will be scheduled.

Students will be notified by letter of the admissions decision.

The University does not discriminate on the basis of race, sex or disability in its education programs and activities pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990.

Inquiries and charges of violation concerning Title VI, Title IX, Section 504, ADA or the Age Discrimination in Employment Act (ADEA) or any of the other above referenced policies should be directed to the Office of Diversity Resources & Educational Services (DRES), 2110 Terrace Avenue, Knoxville, TN 37996-3560, telephone (865) 974-2498 (TTY available). Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Human

**Educational Administration & Supervision**

The University of Tennessee  
325 Bailey Education Complex  
Knoxville, TN 37996-3430  
Office: (865) 974-6139  
Fax: (865) 974-6146

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**Preparing Leaders for the  
21<sup>st</sup> Century**

THE UNIVERSITY of  
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**Master of Science Degree  
and  
Specialist in Education Degree**

The University of Tennessee  
College of  
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Sciences

Department of  
Educational Leadership and Policy  
Studies  
Educational Administration and  
Supervision Program

325 Bailey Education Complex  
Knoxville, Tennessee 37996-3430